

Bursary requirements for HWGA Sixth



Form Students

How to apply for Bursary?

When instructed by the sixth form team, you will be expected to apply for bursary using applicaa. You will be given a welcome email and then you will need to use the link below to complete the application form. The important evidence that needs to be uploaded is your household financial evidence; this is what the criteria is based on. <https://hwgabursary.applicaa.com>

Who is eligible for bursary?

Any student is welcome to apply for bursary, but it is based on your household income, therefore not all students will be granted bursary support. You will receive bursary in year 12 and 13.

What can the bursary fund NOT be used for?

- Learning support - services such as mentoring, tutoring or servicing laptops and other electronic devices.
- Extra - curricular activities that are not essential to the students' study programme goals and course objectives.
- Supporting the cost of overseas trips.
- Supporting general household incomes or general living costs.
- To gain a competitive advantage over other institutions.
- General clothing needs.
- Personal spending that is not linked to your education.

What can the bursary be used for?

- Travel to and from sixth form.
- School equipment, uniform, books, stationary.
- Exam or course - related costs.
- Specialist clothing for your studies for example lab coats and goggles for science. Everyday uniform is not included in specialist clothing.
- Required trips or activities that are linked to your course.

As ever, we are committed to doing all we can to support you during your time with us, and to making sure that when you leave HWGA you are confident, prepared for the wider world, and ready to show everyone exactly what a **HWGA girl** is capable of.

For this academic year, bursary funding can be used to provide the following:

Eligible items include:

- A personal learning device (iPad) – this will be a device you can keep
- Apple Pencil
- Headphones – to support independent study and access to digital learning resources
- Travel support – where required to ensure regular and punctual attendance
- Stationery and essential school supplies – including folders, pens, paper, and subject-specific materials

We want the bursary to genuinely remove barriers to learning. If there is something you need that is not listed above, you are very welcome to enquire. Additional requests will be considered on a case-by-case basis, in line with bursary guidance and individual circumstances.

Please note that the Department for Education sets out what bursary funding can be used for, not the academy, and unfortunately items such as clothing are not permitted under these guidelines. However, as you will be aware, we have a professional clothing rack available, which any student in the school is welcome to access free of charge, and we will always continue to top this up to support you. 💙

How do I order using bursary?

Sixth Form students will be provided with the following equipment to support your learning:

Included Items

- iPad
- Apple Pencil
- AirPods

These items are being issued **to support your academic progress**, enhance your digital learning experience, and ensure you have the tools needed for success in your studies. Please note that **these devices are *not permitted for use on-site or during the school day***.

They are for **independent study, homework, research, and wider learning outside of school**.

In addition, **stationery will be available in the Sixth Form Centre** and can be requested from the Sixth Form team whenever needed.

If you require other items that are not listed above, you may submit a request through **Applicaa**. Please note:

- **Requests will only be approved if they meet the bursary criteria.**
- Requests that do not meet the criteria will be declined.
- Additional item requests will only be processed on the following dates:
 - **20th March** – Spring Term

- **26th June** – Summer Term

What do you need to do to keep your bursary support?

- Attend school regularly and on time.
- Follow Sixth Form rules
- Use the bursary **only for approved education costs**

If you are unsure of anything bursary related, please email the bursary email address for further guidance: bursary@hwga.org.uk