

Monday 17<sup>th</sup> May 2021

**Online Parents' Consultation Evening for Year 7**

Dear Families,

On Wednesday 23<sup>rd</sup> June, there will be a Year 7 Parents' Consultation Evening from 2.45pm to 6.30pm online. The video conference meetings will take place online in Microsoft Teams, conversation will be conducted using your child's school provided Microsoft Teams Login. We recommend accessing parents' evening through your child's Apple iPad.

Meetings with teachers are by appointment only and organised into one of two time periods, these are:

- 2.45pm to 4.15pm
- 4.45pm to 6.30pm

Each appointment is five minutes long and as part of the evening there will be a 10-minute talk given by the head of year 7, Mrs Newman at 4.20pm.

Please select your preferred time period using our online form and we will organise your appointments. Please select your preference by Friday 11<sup>th</sup> June. You can access the form either by visiting our website link or scanning the QR code, both are shown below.

Link: <https://forms.office.com/r/OJkuW4Ai6z>

QR code:



Appointments are expected to be filled quickly, please confirm your preference as soon as you can to avoid disappointment.

Yours faithfully,



**Mr S Cooner**

**Assistant Headteacher**

Headteacher: Mr Qamar Riaz BA (Hons)

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