

Dear Parent,

We have put in place a contingency plan following the Department for Education guidelines for the full reopening of schools to ensure that the quality of education for all students remains of high quality during this challenging time. This forms part of our reopening plan and can be found in full on our website through the following link: <https://www.hwga.org.uk/sept-2020-reopening/>

In the event of self-isolation, we have developed our remote education to follow a tiered system which runs alongside physical lessons in school. All remote learning will be resourced or delivered live on TEAMS by the teacher following the academy's time-table.

Tier 1	A student is self-isolating from a teaching group.	KS3 – work to be uploaded onto Firefly KS4/5 – work to be uploaded onto TEAMS. Tasks to be monitored and feedback given as expected with students physically in school.
Tier 2	A small group are self-isolating from a teaching group. When 50% of the class are not in school.	The teacher continues to deliver their physical lesson in school whilst logging into TEAMS and presenting with audio for students to access remotely or record oral guidance alongside the presentation on PowerPoint record and upload to the relevant platform.
	In the event of Tier 2 DFE guidance: Secondary schools and colleges in a restricted area to use rotas	Year KS4/5 will remain in school at all times if staffing allows. Year 11/13 will remain in school at all times as priority. 1 week in-school - physical lessons, 1 week out of school - remote lessons on rotation will be implemented where possible. In-school physical lessons to be new curriculum content, remote lessons to be consolidation.
Tier 3	A whole class or year group are self-isolating from the academy.	The teacher delivers their lesson remotely within TEAMS following the time-table for all year groups. KS3-5 assignments, communication and live lessons are all through TEAMS when the curriculum is delivered remotely.
Tier 4	Where there is a local lockdown requiring pupils to remain at home.	The teacher delivers their lessons remotely within TEAMS following the time-table for all year groups.

To support us in maintaining our high-quality education for your daughter, please support and guide your daughter to login to Firefly or TEAMS to continue to access their full time-table of provision. If you have any questions please do not hesitate to contact the relevant Head of Year for further clarification.

Kind regards

Headteacher: Mr Qamar Riaz BA (Hons)

Sally Yates

Deputy Headteacher – Quality of Education

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