



Handsworth Wood Girls' School

Responsible Internet Use

November 2011

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Rules for Staff and Students

The computer system is owned by the School. This Responsible Internet Use statement helps to protect students, staff and the School by clearly stating what use of the computer resources is acceptable and what is not.

Principles for Acceptable Use of the Internet

Use of School computers by students must be in support of the aims and objectives of the curriculum.

Online activities which are encouraged include:

- The use of email and computer conferencing for communication: between colleagues, between student(s) and teacher(s) (School email addresses only), between student(s) and student(s), between schools and organisations.
- Use of the internet to investigate and research school subjects, cross-curricular themes or topics related to social and personal development.
- Use of the internet to investigate careers and Further and Higher education.
- The development of students' competence in ICT skills and their general research skills.

Online activities which are not permitted include:

- Searching, viewing or retrieving materials, by students, that are not related to the aims of the curriculum or future careers.
- Copying, saving or redistributing copyright-protected material, without approval;
- Subscribing to any services or ordering goods and services, unless specifically approved by the School.
- Playing computer games or using other interactive 'chat' sites unless specifically approved by the School.
- Using the network in such a way that use of the network by other users is disrupted (for example: downloading large files during peak usage times; sending mass mail messages; use of Youtube).
- Publishing, sharing or distributing any personal information about a user (such as home address, email address, phone number, etc).
- Downloading software, unless specifically approved by the School;
- Any activity that violates a school rule.
- Accessing sites that may be considered indecent.

The school exercises its right to monitor the use of the School's computer systems, including access to websites. In addition it will intercept e-mail and delete inappropriate materials where it believes unauthorised use of the School's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound.